



**Neighbourhood Management Programme
Board Meeting**

**24th April 2008 – 10.00am - 12.30pm,
Christchurch, King Street,
Great Yarmouth**

Attendance

Board members

Cora BATLEY	South Yarmouth Community Partnership
Michael BLANK - Chair	South Yarmouth Community Partnership
Paul BRICE	Gt Yarmouth & Waveney PCT
Carol CONGREVE	Norfolk Constabulary
John HOLMES	Norfolk County Council
Dan MOBBS	NORCAS
Simon O'LEARY	Voluntary Sector Partnership-Deputising for Paul Cheeseman
Valerie PETTIT – Vice Chair	Councillor – GYBC
Nick TUPPER	Norfolk County Council

Also present:

Rob GREGORY	Neighbourhood Manager
Ruth THOMPSON	Administrator

Apologies (received)

Paul CHEESEMAN	Voluntary Sector Partnership
Joy COSAITIS	South Yarmouth Community Partnership
Terry EASTER	Councillor – GYBC
Jean FISHER	Central Yarmouth Community Partnership
Tim HOWARD	Head of Regeneration and Environment - GYBC
Danny KETT	Norfolk Constabulary
Jamie MCGARRITY	South Yarmouth Community Partnership
Bob PECK	Councillor and Cabinet member - GYBC
Aurelio SPINOLA	South Yarmouth Community Partnership

1. **Welcomes** Michael Blank – Chair welcomed everyone to the meeting.
2. **Apologies** Refer to list.
3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.
4. **Matters arising**

Item 5. Update on Recruitment(Neighbourhood Officer post. Pg.2)

Rob advised the board on the current situation. Following on from a meeting with Tim Howard, although it is an externally funded post it still has to go through the process of approval by the Corporate Management Group at GYBC (who meet on a monthly basis). The interview panel will consist of Rob, Michael and Carol, Valerie will deputise if necessary.

Item 6. Forward Strategy sub-group – Pg 3

Meeting to be held on 7/05/08 at 10am. Outcome of the meeting is to present a series of recommendations to the NM Board meeting in June for the forward strategy for Neighbourhood Management. An event is to be held in September for wider stakeholders to demonstrate the value of Neighbourhood Management.

Item 7. Lowestoft Visit – Pg 3.

Cora updated the board on the outcome of the visit by Lowestoft Together. Very interesting morning, indication of projects being carried out,including the setting up of a Drop-in centre for elderly persons.
A return visit to Lowestoft by Neighbourhood Management is to be arranged.
5. **Delivery Plans**
 - Comeunity Together
 - Comeunity Safety
 - Comeunity Pride
 - Comeunity Opportunities
 - Comeunity Wellbeing

Rob updated the board on each individual delivery plan theme and their aims.
Please refer to delivery plans as attached.
The Board ratified monies attached to particular projects identified by working groups
6. **Budget 08/09** Rob guided the board through the budget for 07/08 and for 08/09. See papers attached.
Michael Blank congratulated Rob and NM team for the excellent work carried out in spending the full Neighbourhood Management allocation for 07/08.

7. **Comeunity Builder Grants** No applications for Comeunity Builders grants were received.
8. **A.O.B.** **Department for Communities and Local Government visit.**
A visit is planned for the 30th April 2008, DCLG to arrive at the Neighbourhood Centre, for 12.30pm. Followed by a guided tour of South and Central Yarmouth to view projects carried out by the Neighbourhood Management programme.
Action: Board members to be emailed with information and to confirm their attendance

The role of GYBC

A question was raised around the level of service the Board can expect from GYBC in supporting the function of the programme. It was noted that several delays to the programme's progression have been due to a delay in back-of-house support by GYBC. It was suggested that these needed to feature in the forward strategy plan.

Proposal put forward to empower Rob to look at options, with regard to pulling proposals together.

Action: Forward Strategy Group to review and put procedures in place for adequate support for Neighbourhood Management now and in the future.

Fox's Passage – Grey2Green

Valerie advised the board that she was very impressed with the work that had been carried out and acknowledged all the services involved with the project.

Social Enterprises

Information distributed by Simon O'Leary – VSP on forthcoming Social Enterprise training by the Guild which may be of use to the Forward Strategy Group.

Meeting closed at 12.15pm

Next Board Meeting:

Date: **Thursday 29th May 2008 Christchurch, King Street**

Time: **12.30-2.30pm**

Lunch provided from 12 noon