



**Neighbourhood Management Programme
Board Meeting**

**26th.February 2009 – 1pm – 3pm
Christchurch, King Street,
Great Yarmouth**

Attendance

Board members

Michael BLANK	- Chair	Comeunity Forum/Resident
Valerie PETTIT	– Vice Chair	Councillor – GYBC/Resident
Cora BATLEY		Comeunity Forum/resident
Joy COSAITIS		Comeunity Forum/Resident
Terry EASTER		Councillor – GYBC
Jean FISHER		Comeunity Forum/Resident
John HOLMES		Councillor -Norfolk County Council
Jamie MCGARRITY		Comeunity Forum/Resident
Robert READ		Head of Policy & Improvement - GYBC
Nick TUPPER		Norfolk County Council
Gloria WEBB		Comeunity Forum/Resident
Heather WRIGHT		Norfolk Constabulary – PCSO –(deputising for Inspector Nick Cheshire)

Also present:

Leon DE BEER	Neighbourhood Officer
Ruth THOMPSON	Administrator – Minute Taker
Nigel WILLIAMSON	Web site Manager

Apologies (received)

Paul CHEESEMAN	Voluntary Sector Partnership
Michael COLLINS	Community Connections – Board Advisor
Carol CONGREVE	Norfolk Constabulary
Naji DARWISH	Great Yarmouth & Waveney PCT
Lorraine FINCH	Comeunity Forum/Resident
Rob GREGORY	Neighbourhood Manager
Bob PECK	Councillor – GYBC
Jane RATCLIFFE	Executive Director - GYBC

Not in Attendance

Inspector Nick CHESHIRE	Norfolk Constabulary
Aurelio SPINOLA	Comeunity Forum

1. **Welcomes** Michael Blank – Chair welcomed everyone to the meeting. Introductions were made around the room.
2. **Apologies** Refer to list for apologies received.
3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.
4. **Matters arising**

Item 5. Working Groups –Comeunity Safety Neighbourhood Reporting Site Signage – Pg. 6.

Action: Heather Wright, PCSO for Norfolk Constabulary confirmed that she will chase this up.

5. **Working Group Reports** The working group reports were presented by Leon de Beer, Neighbourhood Officer who talked the board members through the proposed draft delivery plans for 09/10.

- **Comeunity Safety**

Suggested project / area of work	Description
Substance misuse	Project being developed by PCT to look at Breakfast Club project, possibly at Artillery Square. Could be linked into delivery plans.
Marine Parade	Ongoing issues with “Car Enthusiasts” who create a disturbance for local residents. Norfolk Constabulary are looking at this intensely, and there might be an opportunity for the WG to link into this.
Young People	Work on Middlegate Estate and other youth projects through CDW and linkages to Childrens Services.
Arson / Criminal Damage	Various agencies have identified this as a high priority in the area and there is a possibility to link into work that is going to happen to address wheelie bin fires.

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- **Comeunity Wellbeing**

Suggested project / area of work	Description
Health Roadshows	Similar to the two events run during 08/09 – one for Middlegate and one for Barracks Estate (Comeunity, Health Trainers, Target Opp's etc, but possibly looking at involving more professionals).
Financial wellbeing guide	Collating information to have a quick reference guide on reception desk to assist people with enquiries and signpost to relevant services / support.
Credit Union	Because of difficult financial times, the WG felt that the CU should be moved to sit within the Wellbeing WG - supporting the project through providing free desk space
Links to Middlegate vegetable patch project	SNT developing this project and WG to support, link into Middlegate Steering Group and look at further sites, if successful.
Older people's luncheon club	Supporting the development of this club at St James' Health and Resource Centre.

- **Comeunity Pride**

Suggested project / area of work	Description
Grey 2 Green	Continuation of the project and completion of 1) Artillery Square 2) Patterson Close and 3) Camden Passage. Funding to be developed in conjunction with community group (possibly SYWF).

My Back Yard	Project to support local residents to “adopt” their immediate environment and maintain it – GYBS/GYBC signed up to support the project, which will be lead by CDW and residents.
Litter bins	This project is aimed at looking at repositioning litter bins to better suit the needs of local people (no additional bins will be provided; the project is about relocation). South Quay as pilot.
NEMO	Project is currently funded until September 09 – based on decisions by GYBS (continuation of project and area to be covered) this project could remain on the delivery plans to ensure that it is linked into service delivery for the Neighbourhood Management area.
Blackfriars Estate – provision for older people	Looking into the possibility of additional seating being obtained for the area – liaising with GY Community Housing. This could also take on the form of repositioning existing benches that are not used optimally.

- **Community Opportunities**

Suggested project / area of work	Description
Volunteer Centre	Integrating the work of the Volunteer Centre into the delivery plan to ensure a closer link to opportunities for local people.
Training	Supporting the provision of confidence building, life skills and basic Maths and English to local residents (WG to look at WNF funding for this).
Job Centre Plus	Establishing a closer link to JC+ to share information,

	identify ways to work together and establish whether the outsourcing of their contracts are benefitting local people.
Linkages	Ensuring that services and providers are linked up more efficiently to better benefit local people (for example Target Opp's and Priory). Linkages already exist in many cases, but it is about building on these and identifying new ones. A suggestion was made to look at developing a single referral form for agencies working in the NM area (Target Opp's to lead). Working Group meetings could occasionally be used as a forum for providers to discuss improved ways of working.
Training resource	Developing a web-based quick-reference guide (also to be used for reception desk) to provide people with up-to-date easy-to-use information about opportunities available to them in the area – hosted on Comeunity website.
LSP guide to local organisations	If LSP publishes guide (based on WNF) of local organisations / providers, WG would like to consider how to use this resource as another means of establishing linkages etc to better benefit local people.

Action: Board members confirmed that they were happy with the proposed delivery plans for 09/10

- **Middlegate Steering Group**

Michael Blank confirmed that the lease for the building in Tolhouse Street has been signed via the Neighbourhood Management programme for use by the Middlegate Community Association.

Sports Area

£25,000 of funding has been raised for the Sports area. All funds are in place, work will commence on site shortly.

Dorset Close

Robert Read confirmed that plans are in place; additional funding had also been obtained. Once the final consultation with residents had been completed work would commence on site before April 2009.

John Holmes raised the issue regarding lack of car parking spaces available in Dorset Close/Sackville Close for use by residents.

It was asked whether the ownership of the area lies with the Borough Council or County Council.

Action: Nick Tupper confirmed he will follow up regarding ownership of the area.

6. Finances

Leon confirmed that there were updates to the finances from previous board meeting held on 29th January 2009.

7. Comeunity Builder Grants

Sea of Trees –St.Nicholas Park

An application was received from the Sea of Trees, St. Nicholas Park.

Valerie Pettit advised that the decision on the application had been deferred to enable delegated persons, namely Michael Blank and Valerie Pettit to clarify points raised at the appraisal meeting.

Action: Board agreed for this process to take place.

8. A.O.B.

Board Nominations

Michael addressed the residents asking them to consider whether they had the capacity to become the next chairperson of the Neighbourhood Management board.

Meeting closed at 1.40pm

Next Board Meeting:

Date: **Thursday 26th March 2009 Christchurch, King Street**
Time: **10am-12.30pm (Lunch not included)**