



**Neighbourhood Management Programme
Board Meeting**

**26th. March 2009 – 10.00am - 12.30pm
Christchurch, King Street,
Great Yarmouth**

Attendance

Board members

Michael BLANK - Chair	Comeunity Forum/Resident
Valerie PETTIT – Vice Chair	Councillor – GYBC/Resident
Cora BATLEY	Comeunity Forum/Resident
Paul CHEESEMAN	Voluntary Sector Partnership
Naji DARWISH	Great Yarmouth & Waveney NHS
Terry EASTER	Councillor – GYBC
Lorraine FINCH	Comeunity Forum/Resident
Jean FISHER	Comeunity Forum/Resident
John HOLMES	Norfolk County Council
Jamie MCGARRITY	Comeunity Forum/Resident
Nick TUPPER	Norfolk County Council
Gloria WEBB	Comeunity Forum/Resident

Also present:

Rob GREGORY	Neighbourhood Manager
Leon DE BEER	Neighbourhood Officer
Ruth THOMPSON	Administrator – Minute Taker
Des MCKEATING	GYROS
Veronica CARVER	Comeunity Forum/Resident

Apologies (received)

Inspector Nick CHESHIRE	Norfolk Constabulary
Joy COSAITIS	Comeunity Forum/Resident
Bob PECK	Councillor – GYBC
Jane RATCLIFFE	Executive Director - GYBC
Robert READ	Head of Policy & Improvement - GYBC
Nigel WILLIAMSON	Web Designer

Not Present

Michael Collins	Community Connections – Board Advisor
Aurelio SPINOLA	Comeunity Forum/Resident

1. **Welcomes** Michael Blank – Chair welcomed everyone to the meeting. New representative for the Voluntary Sector, Des McKeating of GYROS, was present. Introductions were made around the table.

2. **Apologies** Refer to list for apologies received.

3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.

4. **Matters arising** **Item 5. Working Groups -Comeunity Safety – Pg.2**

- **Car enthusiasts-Marine Parade-**
- **Arson and Criminal Damage.**

Both of these items are KIN priorities for the next two months.

Rob confirmed that a meeting is due with the Safer Neighbourhood Team to review how this can be jointly worked as this subject has been incorporated into the Comeunity Safety delivery plans.

Item 5. Working Group Report -Comeunity Pride – Pg.4
Blackfriars Estate - Seating

John Holmes asked if anything had been confirmed regarding the planned seating for Blackfriars Road

Leon confirmed that this item was included in the delivery plans on the agenda.

Item 5 – Working Group Reports Middlegate Steering Group – Pg. 5.
Tolhouse Street Building

Michael Blank confirmed everything is on target for final occupancy of the building next week.

Item 5. Working Group Reports - Pg.6
Dorset Close/Sackville

Nick Tupper confirmed that he had clarified that the majority of responsibility lies with highways, a site meeting was held to explore options available.

5. **Delivery Plans** Leon Gave an overview of the delivery plans. Refer to distributed paperwork.

It was suggested that a future board meeting should include a presentation on WNF arrangements.

Action: Rob to follow up

6. **Finances**

The 08/09 expenditure (until Feb 09) was reviewed.

1) It was anticipated that the budget would be spent fully by March 31st honouring commitments already made by the board.

2) The 09/10 budget was presented and had been revised to reflect indications on projects from working groups.

7. **Community Builder Grants**

Three Community Builder Grants were presented to the board

ARC have applied for a grant of £968.00

It was confirmed that the recommendations by the appraisers had been complied with.

Action: The amount of £968.00 was ratified by the board.

Sunshine Crew have applied for a grant of **£2,000.**

Jean Fisher presented the report, whilst declaring an interest. It was confirmed that the panel recommendations had been complied with.

It was suggested that the risks are assessed and recorded and to also review the sustainability of the group's work. Raychel Marcus, Youth Worker would be supporting the group.

Action: The amount of £2,000 was ratified by the board

Sea of Trees have applied for a grant of **£1810.00**

Valerie Pettit presented this application advising the board the panel appraisers agreed to this with the condition that the people involved would be expected to engage in the Community Forum.

Action: The amount of £1810.00 was ratified by the board

8. **Community Representation**

Rob asked for feedback from board members regarding this item.

It was proposed that the Community Forum Steering Group to be held on the 7/04/09 look at refreshing the membership list of community representatives.

Action: Agreed that this be brought and discussed at the Steering Group constitution. Terms of Reference to be distributed to all board members. Ruth to follow up.

9. **A.O.B.**

Empowerment Champions Day

Thanks were extended to all board members who attended the event held on 26th.February 2009. Excellent feedback had been received from the attendees who were very inspired by all the work being carried out in the area. The response from a representative of Go East at a recent presentation quoted Michael Blank's closing speech from the Empowerment Day of ' we are not influencing decisions, we are leading decisions' .

Fair Trade

29th.April 2009 at Christchurch, 7pm an agreement on behalf of the council is to be signed to make Great Yarmouth a Fair Trade borough.

Rob confirmed that the Comeunity Programme supports the Fair Trade policy.

Meeting closed at 11.45am

Next Board Meeting:

Date: **Thursday, 30th.April 2009 Christchurch, King Street**
Time: **12.30pm-2.30pm (LUNCH PROVIDED from 12noon)**