



**Neighbourhood Management Programme
Board Meeting**

**28th.August 2008 – 10.00am - 12.30pm
(Lunch Not Provided)
Christchurch, King Street,
Great Yarmouth**

Attendance

Board members

Michael BLANK	- Chair	Comeunity Forum
Valerie PETTIT	– Vice Chair	Councillor – GYBC
Cora BATLEY		Comeunity Forum
Paul CHEESEMAN		Voluntary Sector Partnership
Carol CONGREVE		Norfolk Constabulary
Joy COSAITIS		Comeunity Forum
Jean FISHER		Comeunity Forum
John HOLMES		Norfolk County Council
Dan MOBBS		NORCAS – Drug & Alcohol Team
Nick TUPPER		Norfolk County Council
Gloria WEBB		Comeunity Forum

Also present:

Rob GREGORY	Neighbourhood Manager
Leon DE BEER	Neighbourhood Officer
Lisa CROOK	Observer
Jane RATCLIFFE	GYBC Executive Director
David TAYLOR	Comeunity Forum

Apologies (received)

Lorraine FINCH	Comeunity Forum
Ruth THOMPSON	Administrator – Minute Taker

Absent

Paul BRICE	Gt Yarmouth & Waveney PCT
Terry EASTER	Councillor – GYBC
Tim HOWARD	Head of Regeneration and Environment - GYBC
Jamie MCGARRITY	Comeunity Forum
Bob PECK	Board Member
Aurelio SPINOLA	Comeunity Forum

1. **Welcomes** Michael Blank – Chair welcomed everyone to the meeting. Introductions were made around the room.
2. **Apologies** Refer to list for apologies received.
3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.
4. **Matters arising**

Melting Pot Cabaret Nights - Item 4. Pg. 2

St.Georges Park to be utilised for the next event being held on 31/08/08.

Neighbourhood Environmental Management Officer post. Fly Tipping /Dog Fouling –Item 4. Matters Arising – Pg 2.

Rob confirmed that Terry Bensley will take up the role of NEMO position commencing the 1/09/08 and will be based at the Neighbourhood Centre.

Target Opportunities – Item 7. Pg 6.

Jane Ratcliffe, Executive Director, Great Yarmouth Borough council confirmed that this will be underwritten by GYBC until new financing is put in place.

Norfolk Constabulary – Item 10. Pg.6

Confirmed that there will be a changeover of Inspectors for the Neighbourhood Management area. Nick Cheshire is taking over from Danny Kett.
5. **Working Group Reports**
 - a) **Comeunity Safety**

Feedback by Joy Cosaitis. Please refer to distributed report at meeting.

It was noted that there was a lack of engagement from the SNT in the Comeunity Safety meetings.

Action: Carol Congreve will follow up with SNT
 - b) **Comeunity Pride**

John Holmes presented report. Please refer to distributed report at meeting.

Victoria Place,

Community very much in support. Other sites within South Yarmouth will be sourced.

It was agreed that a piece of land at West Street to be reviewed for improvement.

Action: To be added to the Grey2Green agenda , Terry Bensley to be involved.

c) Comeunity Opportunites

Valerie updated the board.

Rob confirmed that meeting with Credit Union had taken place and that as a result of this they been made aware of the outcome. Monitoring reporting has been tightened up and targets are also being monitored. Credit Union will continue to work from the Neighbourhood Centre.

Action: Rob to work with Credit Union to source other means of funding.

d) Comeunity Wellbeing

Valerie updated board

Luncheon Club

Cora said she had seen Brian McDonnell advised that if volunteers could be enlisted there was a possibility of a luncheon club being set up at St James Church Hall.

Health Road Show

Michael Blank reported that there will be a Health Road Show on Middlegate on 27th September, 2008 from 11am-2pm.

Mini guide to housing leaflet

Rob confirmed that Shelter etc will be involved, information will include myth busting around GYBC housing allocations. It was suggested that a leaflet could be produced in more than one language.

e) Comeunity Together – Meeting will follow on from Steering Group on Monday 1st September, 2008.

6. Finances

a) Recharges – Rob met with Seb Duncan, it was agreed Rob would prepare a report then they would come back with outcomes. Rob provided Seb with a breakdown of recharges. Rob obtained further information from Kings Lynn and Waveney.

Waveney recharges were only £10,000.

Norfolk is not charged any recharges and has a dedicated finance officer.

Papers were circulated to members. The board monitors the finances very stringently and we would like to know the cost of raising invoices as Ruth codes all of the items.

Action: Rob will contact Seb Duncan on his return from holiday.

b) **Budget** – Report circulated. Budget has not changed from last month. All allocations have been made for the rest of the financial year. Hopefully in October we will have a full breakdown of monies spent and allocated. If any underspend this will be reported.

Staffing budget – confirmed there was a saving as new officer did not start until August, 2008.

7. Forward Strategy

Stocktake of the GY Local Strategic Partnership paper circulated at the meeting. A meeting was held on the 21.8.08 with Pam Fox to explore opportunities for rolling out Neighbourhood Management as part of the LSP. A smaller meeting to be held to discuss challenges. The paper also looked at other forums. Board members suggested that in the last 12-18 months the has not focused greatly on grass roots delivery. The LSP stocktake would help to refresh this with Neighbourhood Management at the heart of delivery. Jane Ratcliffe reported to the board.

The Borough reconstructed itself within the last year. Since then there have been various changes from Central Government. The Corporate centre of council has not been able to cope. It is important that we work with Neighbourhood Management to allow wider use of expertise and experience. Rob and team are held in high regard within the council. Rob would be integral to new set up and additional resources and funding would be given to him to support this corporate function. The roll out programme will be to deprived areas including parishes.

The following points were raised:

- other funding streams would also need to be tapped into to roll out Neighbourhood Management
- co-ordination is essential
- Neighbourhood Management presently under regeneration (Tim Howard's department). As a result Rob would come under new line manager because of the move to Policy and Improvement.
- Wolverhampton has one Neighbourhood Manager with co-ordinators for different areas.
- other agencies need to be on board as they have funding available to them which could be used in conjunction with Neighbourhood Management.

Agreed that a range of providers make a good mix for providing services for residents. Also ideal through this approach to develop projects, commissioning of services. The board agreed that the proposed LSP stocktake was a positive thing for Neighbourhood Management and would

help put residents at the heart of delivery.
Michael – Chair, thanked Jane Ratcliffe for attending the Board meeting.

8. Regeneration

a) St. Georges Theatre/King Street

Future plans around St Georges Theatre funding called by central government 'Seachange'. Hoping to pull together a bid for submission by next month. Improvement programme covering King St and surrounding area. Neighbourhood Management was approached for representative members. Councillors, John Holmes and Valerie Pettit are on the board. Michael Blank was proposed as resident rep.

Action: Agreed by the board

b) SHARP 2

Previous project SHARP 1 was focused on secondary holiday area Wellesley Road etc.

Great Yarmouth have been approached to put in further bid for Nelson Road South, Camperdown, Wellington Road, this has got through the expression of interest stage. Delivery stage will be Sept/Oct 2009. Rob was approached re this bid. Board would need to ask for resident interested in sitting on panel.

Discussion around the project and points raised were:-

- issue of displacement must be addressed this time around people in supported housing.
- voluntary sector must be asked to sit on SHARP 2 board as there is considerable expertise in this field.

9. Comeunity Builder Grants

Comeunity Builder grant application received from BLAH. (report circulated to members). The following points were raised

- Would encourage schools to be contacted and engaged because of age group 14-25 year olds.

Action: Board agreed to this grant.

10. A.O.B.

Music Festival

Festival being held on 14/09/08 in St. Nicholas Recreation Park organised by Chris Anson, flyers distributed around the area and handed into centre, although not being led by Comeunity. Carol queried if there was any further information available.

Meeting closed at 11.35pm

Next Board Meeting:

Date: **Thursday 25th. September 2008 Christchurch, King Street**
Time: **12.30pm-2.30pm (LUNCH PROVIDED)**