



**Neighbourhood Management Programme
Board Meeting**

**29th May 2008 – 12.30pm-2.30pm,
Christchurch, King Street,
Great Yarmouth**

Attendance

Board members

Michael BLANK - Chair	South Yarmouth Community Partnership
Carol CONGREVE	Norfolk Constabulary
Joy COSAITIS	South Yarmouth Community Partnership
Carl DOWDRY	Norfolk County Council –Deputising for Nick Tupper
John HOLMES	Norfolk County Council
Simon O’LEARY	Voluntary Sector Partnership-Deputising for Paul Cheeseman
Bob PECK	Councillor and Cabinet member - GYBC
Valerie PETTIT – Vice Chair	Councillor – GYBC
Aurelio SPINOLA	South Yarmouth Community Partnership

Also present:

Rob GREGORY	Neighbourhood Manager
Ruth THOMPSON	Administrator

Apologies (received)

Cora BATLEY	South Yarmouth Community Partnership
Paul BRICE	Gt Yarmouth & Waveney PCT
Paul CHEESEMAN	Voluntary Sector Partnership
Terry EASTER	Councillor – GYBC
Jean FISHER	Central Yarmouth Community Partnership
Tim HOWARD	Head of Regeneration and Environment - GYBC
Danny KETT	Norfolk Constabulary
Jamie MCGARRITY	South Yarmouth Community Partnership
Nick TUPPER	Norfolk County Council

Not in attendance

Dan MOBBS	NORCAS
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1. **Welcomes** Michael Blank – Chair welcomed everyone to the meeting.
2. **Apologies** Refer to list.
3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.
4. **Matters arising** **Item 5. Update on Recruitment(Neighbourhood Officer post. Pg.2)**
 Rob updated the board and advised that interviews would take place on 30/06/08. Rob, Michael Blank and Carol Congreve to be on the interview panel. It was anticipated that the officer would be in post by the end of July.
5. **Comeunity Builder Grants** No applications for Comeunity Builders grants were received.
6. **Delivery Plans** **Comeunity Together**
Town Centre Music Festival 3 Music Festival
 Rob advised that another Music festival was held and due to the huge success of last year's event the programme should consider contributing £5,000 to support the event.
Comeunity Opportunities
CAB – Outreach
 There is to be a computer outreach facility available at the Neighbourhood Centre.
 Software will be installed on a computer; this service will provide access for the public. The cost for this will be £200.00.
Action: Proposal to fund the computer software to the cost of £200. The Neighbourhood Management Board approved this amount.
Benefits Transition Pilot
 - CAB to provide Benefits Advice training to local organisations, working with clients around employment and skills.
 (Please refer to delivery plan attached)**Action: Propose to fund the amount of £350.The Neighbourhood Management Board ratified this amount.**

Credit Union

The working group are yet to recommend an allocation to support the Credit Union in 2008-09 due to targets not being met in 2007-08.

Action: Agreed that Target Opportunities will link with the Credit Union. Simon O'Leary to follow up.

Comeunity Pride

Recycling

After a recent meeting held between Rob Gregory, Rob Cole, Geraldine Hough and Peter Stockwell. It was agreed that glass recycling facilities would be trialled at the following locations.

- St. James Health & Resource Centre
- Artillery Square
- Blackfriars Area

Comeunity Safety

Rob advised that the Neighbourhood centre would become a Police Reporting Site.
Carol Congreve advised the board of the process.

SeaChange

The organisation had piloted a series of cabaret nights being held to promote and encourage engagement with international communities. If this continues it is necessary to engage with wider residents. It was agreed that events need to be held in various areas and not isolated to one area, allowing accessibility to all residents. The evening events help to promote diversity and an enriched evening environment.

Action: Project approved in principle, subject to outcome of the Comeunity Safety Working group on 16/06/08. This will be ratified by Chair and Vice-Chair prior to the next board meeting.

Comeunity Wellbeing

Valerie Pettit presented this item to the board and advised the board of the forthcoming Health Roadshow event being held in conjunction with Community Nutritionists/Health Trainers (Community Connections) and Comeunity Wellbeing, promoting healthy eating. The project will be trialled on Middlegate.

Housing

The working group suggested the need for a pocket-guide for housing.

It was agreed to create jointly with Community Housing a Guide to Housing leaflet.

Action: Board approved £700 towards the productions of a pocket- guide to housing.

Action: The Board ratified monies attached to particular projects identified by working groups.

7. Budget 08/09

Rob guided the board through the budget for 07/08 and for 08/09. See papers attached.

Advised that the board will receive confirmation of carry-forward next month. Delivery plans are on target and will be signed off by June.

GYBC-Re-Charges 07/08

Rob went through the revised recharges for 07/08 with the board. Board members were concerned that the £45,000 recharge lacked justification and did not demonstrate value for money. Propose that a meeting be held to clarify the re-charges.

Action: Michael Blank to send a letter to head of financial services at GYBC to request a full explanation.

8. Chair/Vice Chair Elections

There was a discussion around the process of electing the Chair and Vice Chair for the following year.

Proposal that Chair should be a resident and Vice chair should be open to any board member.

Action: Approved by board and nominations to be put forward at next board meeting. Nominations forms to be sent to all board members prior to next board meeting.

9. A.O.B.

National Volunteers Week.

2-6th.June 2008

Norfolk Voluntary will be working alongside Greenacre school. One of the projects to be carried out will be reviving the Sea of Trees site in St. Nicholas Recreation Ground.

Mobile Skate Park

An event is to be held on 7th.June at St. Nicholas Recreation Ground

12 – 5pm

Incorporating a demonstration and fun day, the event is being hosted by the Revolution Skate Squad

Meeting closed at 1.30pm

Next Board Meeting:

Date: **Thursday 26th June 2008 Christchurch, King Street**

Time: **10.00-12.30pm**

Lunch **NOT** provided