



**Neighbourhood Management Programme
Board Meeting**

**30th July 2009 – 10.00am – 12.00pm
Christchurch, King Street,
Great Yarmouth**

Attendees

Board members

Michael BLANK - Chair	Comeunity Forum/Resident
Cllr. Valerie PETTIT – Vice Chair	Councillor – GYBC/Resident
Cora BATLEY	Comeunity Forum/Resident
Veronica CARVER	Comeunity Forum/Resident
Nick CHESHIRE (Inspector)	Norfolk Constabulary
Joy COSAITIS	Comeunity Forum/Resident
Naji DARWISH	Board Member
Jean FISHER	Board Member
John HOLMES	Gt. Yarmouth Community Trust -Voluntary Sector
Des MCKEATING	GYROS
Simon O'LEARY	Voluntary Sector Partnership
Cllr.Rex PARKINSON-HARE	NCC/Board Member
Nick TUPPER	Norfolk County Council
Gloria WEBB	Comeunity Forum/Resident

Also present:

Rob GREGORY	NM Service Manager
Leon de BEER	Neighbourhood Manager

Apologies (received)

Ruth THOMPSON	NM Administrator
Lorraine FINCH	Board Member
Robert READ	Board Member
Cllr. Terry EASTER	Councillor – GYBC

1. **Welcomes** Michael Blank – Chair welcomed everyone to meeting. Introductions were made around the table. Rex Parkinson-Hare N C Councillor was welcomed to the meeting.
2. **Apologies** Refer to list for apologies received.
3. **Minutes of the last meeting** The minutes were agreed and approved as accurate.
4. **Matters arising** None
5. **Delivery Plans/Working Groups update** Working Group Updates were circulated. Valerie Pettit presented Comeunity Safety report. Michael Blank presented Comeunity Together report. Leon de Beer gave additional programme updates.
6. **Budget 09/10** Comeunity SSCF Budget 209/10 sheet circulated. 1st quarter expenditure. Nick Cheshire asked if fundraising had been thought about to raise income for projects, this needs to be considered.

Action: To be brought to Comeunity Together Working Group on 4.08.09. Youth engagement work has commenced with Childrens Services, include library team.
7. **Comeunity Builder Grants** None presented to the board.

VIP grant for February 2008 has not been spent; they asked for an extension in April 2009 and also asked that they be allowed to change what they wanted to use the money for. Simon O’Leary advised they had changed the budget and re-aligned items required, i.e. Loop Sound System instead of a laptop.

Action: Agreed that the chair, vice-chair and NH Manager be delegated to go through the renewed application.
8. **Emerging Issues** This would give board opportunity to bring items to the table for others to discuss and debate. Ideas could then be actioned between meetings. Michael Blank’s observation would be that except under exceptional circumstances, proposals should not be accepted by the board. Instead we encourage people to bring items to working groups. It was suggested recommendations could be referred to appropriate groups by the board.

John Holmes referred to the Communication Strategy that is new within the area; residents who are new to the area could be issued with a welcome pack to inform them of what is available in the area. This would be ideal for new builds.

Action: Suggestion to be forwarded to Leon.

9. Any Other Business

Roll out of boards in Southtown and Cobholm and Magdalen areas have had exploratory meetings to move schemes forward. Adverts for the positions of Neighbourhood Managers and interviews have taken place. An offer for one of the posts has gone out to Holly so the board will need to take on board future Community Development. The Community Connections contract for Holly ends 31.03.10 but there is a clause within it that would allow Neighbourhood Management to make their own arrangements if a member of staff leaves.

Community Development

Resource is anticipated for a post until 31.3.11. Whilst we shall miss Holly we wish her every success in her new post.

Action: Bring back to the board at August meeting to discuss how we wish to progress Community Development.

Meeting closed at 10.55am

Next Board Meeting:

Date: Thursday, 27th August 2009

Time: 12.00pm – 2.30pm (lunch provided from 12noon).