



**Neighbourhood Management Programme  
Working Group – Comeunity Opportunities  
South and Central Yarmouth  
Held on Tuesday 10<sup>th</sup> June 2009  
10am – 12pm  
at the Neighbourhood Centre, King Street, Gt. Yarmouth**

**MINUTES**

**Present**

Corrine Anderson	Voluntary Coordinator	Voluntary Norfolk
Valerie Pettit	Councillor	Great Yarmouth Borough Council
Michael Blank	Resident	Comeunity Forum
Rob Gregory	Neighbourhood Manager	Comeunity-Neighbourhood Management
Siobhan Mead		VIP User Group
Ben Sampson	Target Opportunities	Voluntary Norfolk

**Apologies**

Cora Batley	Resident	Comeunity Forum
Joy Cosaitis	Resident	Comeunity Forum
Oliver Cruickshank	Target Engagement Worker	Voluntary Norfolk-Adult Education Service
Leon De Beer	Neighbourhood Officer	Comeunity-Neighbourhood Management
Helen Johnson	Development Worker	Voluntary Norfolk
Rosie Marler	Learning Manager	Great Yarmouth Community Trust - Priory

**Not in attendance**

Paul Cheeseman	Co-ordinator	Voluntary Sector Partnership
Simon O’Leary		Voluntary Sector Partnership

1. **Welcomes/  
Introductions** Attendees introduced themselves.
2. **Matters Arising** All outstanding actions have been addressed.
3. **Target  
Opportunities  
Update** Ben provided an update on Target Opportunities  
Increased number of residents accessing service in light of redundancies due to recession.  
Adult Education – target Engagement workers have been appointed.  
**Ben Sampson** There will be an opportunity to help shape Adult Education provision to ensure it is more responsive to local need.

**Action: Invite Adult Education to a future meeting.**

Ben also updated on an Action Research course scheduled to take place to support a survey of local need in relation to Adult Learning. Also CV Workshops have been successfully trialled at the Priory and MIND.

**Action: Explore potential of running a session at Middlegate Community Hut.**

Ben is exploring the potential for a Target Opportunities Steering Group. It was suggested that the Working Group extend its focus to include this.

Yourmouth is exploring funding opportunities. Next edition due in late July/early August.

- 4. Volunteer Centre Update – Corrine Anderson**

DWP (Department of Works and pensions) has announced a programme to encourage JSA (Job Seeker Allowance) claimants to pursue volunteering. The Volunteer Centre is likely to increase activity in response to this.
- 5. Working Neighbourhoods Fund update**

Rob updated the group on WNF commissioning process.

Paul Cheeseman has been appointed as Employment and Skills Co-ordinator. Small WNF Grants of up to £10,000 will be available to small Community/Voluntary organisations.

Opportunities for Working Group to influence WNF will include:

  - Input into commissioning process for activity taking place in South and Central Yarmouth
  - Identifying gaps and proposing future projects for the neighbourhood.
  - Supporting the appraisal of WNF Grants focusing on South and Central Yarmouth.
- 6. Comeunity Opportunities Delivery Plan 09/10**

Delivery Plan was discussed and refined. Delivery Plan has been finalised to be ratified by Neighbourhood Management Board.
- 8. Any other Business**

It was agreed that a display be created in the Neighbourhood Centre to promoter Working Groups.
- 9. Time/Date of next Meeting**

Date: **Wednesday 12th August 2009**  
Time: **10:00 am**  
Venue: **The Neighbourhood Centre, King Street, Gt.Yarmouth**