



**Neighbourhood Management Programme
Working Group – Comeunity Opportunities
South and Central Yarmouth
Held 13th August 2008 - 10.00am – 12.00pm
At Neighbourhood Centre, King Street, Gt. Yarmouth**

MINUTES

Present

Christine Chalmers	Training & Development Coordinator	Community Connections
Paul Cheeseman	Co-ordinator	Voluntary Norfolk
Sally Chicken	Chairperson	Rainbow Saver-Credit Union
Leon de Beer	Neighbourhood officer	Comeunity Neighbourhood Management
Rosie Marler	Learning Manager	Gt.Yarmouth Community Trust - Priory
Valerie Pettit	Councillor	GYBC
Ben Sampson	Target Opportunities Co-ordinator	Target Opportunities
Julie Stevenson	Project Worker	Rainbow Saver – Credit Union

Also present:

Rob Gregory	Neighbourhood Manager-Facilitator	Comeunity Neighbourhood Management
Ruth Thompson	Administrator- Minute Taker	Comeunity Neighbourhood Management

Apologies

None received

Not in attendance

Cora Batley	Resident	Comeunity Forum
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1. Welcomes/
Introductions

Rob welcomed everyone to the meeting. Introductions were made around the table.

2. Project Reports

Target Opportunities

Ben Sampson who has replaced Simon O'Leary introduced himself to the group and gave an overview of his role as a Target Opportunities worker and the new systems in place. (see attached report)
Rob updated the group regarding the transitional funding arrangement and added that the main objectives are:-

- Sustain Target Opportunities long term after 30/09/08
- Review transitional funding arrangement.
- Main Stream funding possibility. i.e. Flexible New Deal. Job Centre Plus.

Action: Chrissy to forward information to Rob.

Soft Skills Training

Chrissy Chalmers updated the group on workshops being offered by College in the Community. Workshops completed:-

1. Confidence Building
2. Health
3. Let's Get on the Net.

Presently half way through the project, consisting of a six week package providing training and communication development; nineteen residents have participated and workshops are proving successful in engaging people.

Credit Union

Julie Stephenson updated group on the current work being undertaken. (see attached report).

Credit Union will promote Lock it Away Xmas club campaign at the Money Market Workshops being held at the Priory then evaluate. (Chrissy Chalmers to facilitate)

Action: Propose that College in the Community, Credit Union and Target Opportunities liaise and look at how they can work together.

Discussion around forward planning and sustainability of the service; it was agreed that linkages with other groups and services were important, as funding is only available until the end of December 2008.

Action: Rob to raise at the Employment and Skills Group

Benefits Training

Rob gave an overview of the training and fed back to the group the following outcomes of the course:-

- Provided a taste of training available
- More in depth training and consistency of service required
- Neighbourhood Management funding software

Working Neighbourhood Delivery Model

Rob summarised the proposed Working Neighbourhood Fund Delivery Model (refer to distributed paper at meeting) Agreed it does provide a positive approach, however the following points were raised

- Important there is a joined up referral system/process
- Identify which agencies to be included
- Enterprise GY to provide social enterprise support

Action: Rob to follow up at next Employment and Skills meeting.

4. Communication

It was agreed that the month of January will be the next marketing campaign. Decision to be taken on generic campaign

Action : Leon to follow up and then decision to be made at November meeting.

5. A.O.B.

GYFM going live for a second time. on the 6/10/08 – Sandy Griffiths is the contact person.

6. Time/Date of next Meeting

Date: 11th November 2008
Time:10am-12pm
Venue: Neighbourhood Centre.