



**Neighbourhood Management Programme
Working Group – Comeunity Together
South and Central Yarmouth
Held on Tuesday 5th.May 2009 - 10.30am -12pm
At Neighbourhood Centre, King Street, Gt. Yarmouth**

MINUTES

Name	Job title	Organisation
Michael Blank	Resident	Comeunity Forum
Valerie Pettit	Councillor	GYBC/Neighbourhood Management
Michael Collins	Team Leader	Community connections
Joy Cosaitis	Resident	Comeunity Forum
John Holmes	Councillor	Norfolk County Council
Holly Notcutt	Community Development Worker	Neighbourhood Management
Heather Wright	PCSO	Norfolk Constabulary
Siobhan Meade		VIP User Group

Apologies Received

Cora Batley	Resident	Comeunity Forum
Valerie Cadmore	Social Cohesion Officer	GYBC
Lisa Crook	Tenant participation	GY Community Housing
Jamie McGarrity	Resident	Comeunity forum
Sarah Rowley	Resident	Comeunity Forum

Not in attendance

Veronica Carver	Resident	Comeunity Forum
Penny Clark	Locality Youth Worker	Norfolk C.C. Youth team
Sarah James	Programme manager	Seachange
Raychel Marcus	Youth leader	Norfolk C.C.Youth team
Dan Smith	Sergeant	Norfolk Constabulary
David Wilkinson	Resident	South Yarmouth Disability Forum

1. **Welcomes/ Introductions** Valerie welcomed the group to the meeting.
2. **Minutes of the last meeting** Minutes of the last meeting were agreed as a true record.
3. **Matters Arising** It was suggested that the Mayors Civic awards would still be pursued regarding the Revolution Skate Squad.
4. **Delivery Plan 09/10** The group worked through the delivery plan to add detail and propose targets:-
 - **Neighbourhood Centre reception desk:**
Investigate outreach sites for information and engagement. Suggestions included utilization of police pod and Middlegate Community hut.
 - **Youth Engagement Worker:**
Re-engagement of young people on the Middlegate estate prior to completion of new play facilities and multi-use games area. Explore potential in supporting development of a Youth led group on Middlegate.
 - **Community Development Worker:**
Include qualities targets around distance travelled.
 - **Community Partnership:**
Further engage and mobilize those engaged over the last year. Track how many issues go from Community Partnership, through the system, and are achieved to a satisfactory level.
 - **Community Builder Grants:**
Appraisal process to be reviewed regarding the role of the facilitator. £1000 maximum, per application. Target – 5 groups accessing grants.
 - **Capacity Building:**
Induction pack/session for all new board members and deputies.
 - **Participatory Budgeting:**
Explore opportunities for Participatory Budgeting. To be designed and communicated in a simple and engaging format. Consider re-branding.
 - **Facilities :**
To be discussed at the next meeting. .
5. **AOB** Proposal for Community Together working group to be merged with the Steering group for the Community Forum.

Action: Agreed, frequency to be determined at next meeting.

6. Time/Date of next Meeting

Date: Tuesday, 2nd June 2009

Time: 10am – 12pm

Venue: The Neighbourhood Centre.

Comeunity Together/Comeunity Forum Working Group.