



**Neighbourhood Management Programme
Working Group – Comeunity Together
South and Central Yarmouth
Held 12th May 2008 - 11.00am – 12.30pm
At Neighbourhood Centre, King Street, Gt. Yarmouth**

MINUTES

Present

Cora Batley	Resident	South Yarmouth Community Partnership
Michael Blank	Resident	South Yarmouth Community Partnership
Joy Cosaitis	Resident	South Yarmouth Community Partnership
Valerie Pettit	Councillor	Great Yarmouth Borough Council
David Wilkinson	Resident	South Yarmouth Disability Forum

Also present:

Holly Notcutt	CDW – Facilitator	Comeunity Neighbourhood Management
Ruth Thompson	Administrator	Comeunity Neighbourhood Management

Apologies

John Holmes	Councillor	Norfolk County Council
Jeff Leak	Area Team Leader	Norfolk County Council – Youth Team
Sarah Rowley	Resident	South Yarmouth Community Partnership
Aurelio Spinola	Resident	South Yarmouth Community Partnership
May Stratford	Resident	South Yarmouth Community Partnership

1. **Welcomes/
Introductions** Holly welcomed everyone to the meeting

2. **Project Scoping**

Comeunity Forum

- Important to keep interest ongoing.
- Activities – link in with police and other service providers who would like to plan engagement activities in the area.
- All residents to be involved.
- Ensure that co-ordinated through to Comeunity Together Working Group.

Action: Ensure that working under the Comeunity Banner and linked in with Service Providers.

Youth Work

- Important to encourage integration
- Incorporate a common interest
- Liaise between Children's Services and Comeunity Forum
- Opportunities available to migrant workers
- Regular contact based at Neighbourhood Centre

Action: Young people to be involved in decision making by linking into wider agenda. Detached Youth Worker to be closely linked in with Comeunity Together/Forum Working group agenda by bringing project/ideas to the meetings.

Co-hesion Activities

- Community Housing –Discussion around how the Home Select system works.

Action: To initially liaise with Community Housing to request they provide information on Home Select criteria – follow up

Community Events

- International Cultural Festival
- Sponsorship for events
- Approach organisation who already have events in planning stage
- Link in with Children's Services – re carnival
- To be Neighbourhood Based
- Financial support should be proportionate to size of event, include all groups/community events, small or large.

Action: Focus on King Street Cultural Festival (Not responsible for organising event, however have a substantial input) Also support TCMF3. Aim to have a strong presence throughout the festival. Follow similar criteria and application process for Comeunity Builder grants.

Skills for Empowerment

- Approach community groups and community association to find out training needs.
- Topics to include staying focused, preparation, speaking up/confidence.
- Address needs
- Preparation most important

Action: Follow up information from College in the Community (Chrissie Chalmers). Co-ordinate to provide appropriate training sessions which would be funded by Comeunity

Comeunity Facilities

Discussion took place regarding ongoing work focusing on St. Nicholas Recreation ground.
Facilities publication has been produced and distributed.

3. **Making it SMART** Discussion around delivery plan.

Action: Agreed that everything was on target so no additions/changes necessary
4. **Communications Enforcement** To be a bi-monthly communications campaign.

Action : Agreed November will be the month of the Comeunity Together communications campaign. Confirm the theme/exact wording.
5. **A.O.B.** Comeunity Builder Grants.

Comeunity grants to be reviewed by appraisal panel. Suggested that part of the criteria for applicants is as follows:
 - Either live in area/or have a full understanding of work being carried out in area.
 - Group working within the Neighbourhood Management area.
Action:Agreed the sealing amount of £2,000.00 with a flexibility of up to £300.000 at the discretion of appraisal panel where necessary.
6. **Time/Date of next Meeting** Date: 7th July 2008
Time: 11am (after Steering Group at 10am)
Venue: Neighbourhood Centre. King Street